YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN

- Name of the Head of the institution   Dr. MRS. SAMIKSHA VIVEK NIKAM

- Designation   Principal (in-charge)

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   02162227647

- Mobile No: 9822024691

- Registered e-mail   mksssccawsatara@gmail.com

- Alternate e-mail   samiksha.nikam@maharshikarve.org

- Address   Maharshi Karve Stree Shikshan Samsthas, College of Computer Application for Women, 714 / A Shaniwar Peth, Satara

- City/Town   SATARA

- State/UT   MAHARASHTRA

- Pin Code   415002

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Women

- Location **Urban**

- Financial Status **Self-financing**

- Name of the Affiliating University **Smt. Nathibai Damodar Thackersey Women's University**

- Name of the IQAC Coordinator **Dr. MR. DHANANJAY RAOSAHEB VIDHATE**

- Phone No. **02162231052**

- Alternate phone No. **9822350452**

- Mobile **9822350452**

- IQAC e-mail address **mksssbcasatara@gmail.com**

- Alternate e-mail address **vidhatedhananjayr@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   [Nil](#)

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.maharshikarvebcasatara.org/AcademicCalendar.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.58**	**2022**	**12/07/2022**	**11/07/2027**

6.Date of Establishment of IQAC   **02/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest   **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

  [View File](#)

9.No. of IQAC meetings held during the year   `3`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

  `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

  No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `NAAC report studied for further improvement.`

- `Decided strategy for conducting placement drive for BA / BCom students.`

- `Discussed manual of NEP 2020 to design NEP courses.`

- `To start library orientation for students.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organized market fair for entrepreneurship development.	Successfully organized program for students for development of entrepreneurship skills among them.
Organized industrial visit.	Visited Jakatwadi and Mamta milk company for studying their routine activities.
Introduction of new sports event for students.	Started new game Langadi for students. Competition organized and successfully completed.
Design NEP courses for students.	New NEP courses designed as per guidelines of University.

13.Whether the AQAR was placed before statutory body?　　**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	**MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S COLLEGE OF COMPUTER APPLICATION FOR WOMEN**
• Name of the Head of the institution	**Dr. MRS. SAMIKSHA VIVEK NIKAM**
• Designation	**Principal (in-charge)**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**02162227647**
• Mobile No:	**9822024691**
• Registered e-mail	**mksssccawsatara@gmail.com**
• Alternate e-mail	**samiksha.nikam@maharshikarve.org**
• Address	**Maharshi Karve Stree Shikshan Samsthas, College of Computer Application for Women, 714 / A Shaniwar Peth, Satara**
• City/Town	**SATARA**
• State/UT	**MAHARASHTRA**
• Pin Code	**415002**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**Self-financing**

• Name of the Affiliating University	**Smt. Nathibai Damodar Thackersey Women's University**
• Name of the IQAC Coordinator	**Dr. MR. DHANANJAY RAOSAHEB VIDHATE**
• Phone No.	**02162231052**
• Alternate phone No.	**9822350452**
• Mobile	**9822350452**
• IQAC e-mail address	**mksssbcasatara@gmail.com**
• Alternate e-mail address	**vidhatedhananjayr@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	_Nil_
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.maharshikarvebcasatara.org/AcademicCalendar.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/02/2024

15.Multidisciplinary / interdisciplinary

College is running various courses to promote multidisciplinary approach in the view of NEP 2020. At college level, we are offering some certificate courses of 30 hours duration. The main aim is to make the student equipped, so that they don't rely on government jobs but instead pave a way towards self-employment. College has introduced some credit based courses like Mastering YouTube, Employability Skill Development programme level-1 and level-2, Bridge course in Accounts, Bridge course in Mathematics, Certificate course in MS-office, certificate course in Tally with GST, Certificate course in Affiliate Marketing. College is working on Chetana portal courses and guidelines of NEP 2020 as per suggestions of SNDT Women's University, Mumbai.

16.Academic bank of credits (ABC):

College is following guidelines of SNDT Women's University for full-fledged implementation of ABC. This year we have completed registration process of first year, second year and third year students of all programmes BA, BCom, BCA. To get benefit of multiple entry and exit many pedagogical approaches are used. Other approaches used are collaborative, integrative, inquiry-based learning. All these approaches are used to evaluate students learning outcome. College is trying our best to implement ABC system for the tasks such as credit accumulation, credit verification, credit transfer, credit redemption of students.

17.Skill development:

The role of skill development is to create a generation of skilled students ready to take up challenges and opportunities for the future. NEP 2020 introduces several initiatives aimed at fostering and enhancing critical thinking skills among students. These initiatives are designed to shift the focus from role learning to a more holistic and inquiry-based approach. Some of the key initiatives taken by the college to promote critical thinking are experiential learning, employability skill development programme, problem solving projects, application based activities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Preservation and promotion of Indian language and culture is prime target of our college. We organize various competitions like folk dance, rangoli, painting, drawing, elocution, debate in languages like Marathi, Hindi and English. College make sure that students are knowledgeable of the culture in which they live and create more inclusive environment for them. College organises various programmes like yoga, blood donation, malnutrition etc. through NSS. Various sports competitions are organized every year by college to promote tradition art and culture of the country, faculty members uses bilingual mode for teaching in the classes. College is working on integration of Indian knowledge system into college overall NEP 2020 preparedness plan.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education model focuses on the outcome of the student will achieve after the course. An in-depth knowledge of one programme or course help students more effectively in their future career. College is working on effective programme educational objectives, effective programme outcomes, assessment, and evaluation tools. College is providing effective learning activities which will help students to achieve the expected outcome. To develop responsibility, honesty, integrity, respectfulness are some of the programme outcomes for the students.

20.Distance education/online education:

We are following guideline of NEP for online education. Presently we are using online tools for effective teaching and learning practices. Swayam courses are offered to the students for their subjective development apart from their routine academic syllabus. Teachers make use of NPTEL courses for completing their FDP requirements. Smartboards are installed in various classes

for teaching and learning. College is working on introducing new courses taking into consideration local need of students and parents. College is studying the courses introduced by the SNDT Women's University, Mumbai which follows guidelines of NEP 2020. College is trying to make education accessible to remote part of the district through this initiative.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**181**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**797**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**799**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**233**

File Description	Documents
Data Template	View File

3.Academic

3.1	**14**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**14**

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**17**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**72.12**
4.3 Total number of computers on campus for academic purposes	**64**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **For effective curriculum delivery an institution follows well-planned process and maintains all required documents in the various formats.**
- **The college is affiliated to Shreemati Nathibai Damodar Thackersey Women's University, Mumbai and follows semester based (two semester per year) curriculum given by university.**
- **For timely completion of curriculum academic calendar and programmewise time tables other supporting administrative tasks prepared well in advance.**
- **For academic, co-curricular and extracurricular work various cells/committees formed. Student centric activities are conducted by the cells. Activities' reports are collected at**

the end of academic year in well documented way.

- Weekly tests, unit tests ,preliminary examinations etc. were conducted for continuous internal evaluation of students.

- For effective curriculum delivery smartboards made available in classrooms and computer lab.
- Online Feedback was collected from stakeholders through well-designed feedback forms and critically analyzed.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An institute declares academic calender at the beginning of academic year by considering the annual calendar of S.N.D.T. University. This calendar includes planning of curriculam and co-curriculum activities that will be carried out throughout the year. This calendar includes schedule of syllabus completion, internal and external assessment and submission, university level and college level examination, practical examination etc. In addition there is inclusion of NSS activities, cultural programmes, holidays etc.

Academic calender is published on instituion's website. It is helpful for teaching staff, non-teaching, and students to know about curricular and co-cuurricular activities and exam schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://maharshikarvebcasatara.org/AcademicCalendar.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.   C. Any 2 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

111

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

111

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute is affiliated to S.N.D.T. Women's University, Mumbai and follows curriculum prescribed by the university and offers courses related to Gender, Environment and Sustainability, Human Values and Professional Ethics. Following is the list of courses offered:

Sr.No.

Program Name

Course Code

Name of the Subject

Semester

1

BCA

2104

Environmental Science & RTI

Sem-II

2

BA(English, Economics)

130200

Women in Changing India

Sem-I

3

BA(English, Economics)

230400

Environmental studies

Sem-II

4

BCom, BCom(Vocational)

245209

Sem-II

Gender: In BA-I "Women in changing India" is taken as part of syllabus. This subject provides information about the changes taking place among women in India. As a part of it, the college implements various activities for the overall development of the students as follows:

- Guest Lectures
- Women's Day Celebration

Environment and Sustainability: The subject "Environment Studies" is a part of BCA, BA and Bcom curriculum. The college makes special efforts to conserve the environment. Through the 200 volunteers of NSS cell various activities are carried out for environment protection like:

- Tree Plantation

- **Cleanliness Drive**

Human Values and Professional Ethics:

To inculcate Human Values and Professional Ethics various departments organizes guest lectures and activities for students.

- **Women's Day Celebration**
- **Blood Donation Camp**
- **Tiranga rally**
- **CPR Training**
- **Plastic Awareness**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://maharshikarvebcasatara.org/FAAR.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

221

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of students, our institute itself has a mechanism for both advanced and slow learners to cater the diversity of their educational needs, students come from different socio-economic backgrounds, different Boards.

The process of assessment is based on class performance, performance mid-semester marks. The college organizes special programmes for advanced learners and slow learners which are mentioned below.

For Advanced learners:

1. **To encourage them to participate in various seminars, webinars and workshops so that they can listen talks from the resource persons and enhance their knowledge.**
2. **To encourage them for reading additional reference books and**

e-books in addition to the textbooks.

3. To encourage them to participate in various academic events like Trade Fare/ Essay competition/quiz competition etc. organized by the college and other Institutions.
4. To appreciate merit holders students by awarding medals and trophies .
5. To give them opportunity for leadership development by appointing them as class representatives and event coordinators for cultural, sports, NSS and technical events.

For Slow Learners:

1. To conduct regular class tests.
2. To arrange special classes for slow learners for improved conceptual understanding
3. To prove study material by the teachers.
4. To conduct Bridge Course in Mathematics and Accountancy.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
797	**14**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has been focusing on various innovative and creative ways of teaching pedagogies to meet the learning needs of the students for all programmes. For Experimental learning, our college offers add-on Courses on recent technologies, arranging workshops for training within the institutes aiming to provide the students with hands-on practice on various projects to enhance their technical understanding and live lectures from Industry

Experts, etc.

In addition, the college periodically organizes career-oriented lectures and industrial visits to give students an insight into the internal working environment of industries, which also creates opportunities for internships and placement. Students are encouraged to participate in various competition to enhance their academic and technical knowledge, project exhibition and online training programs. MOUs are signed with various industries to bridge the gaps in the curriculum.

By participation in projects, case studies etc., students can acquire knowledge by problem-solving methods. Our college provides platforms such as writing research papers for Maharshi, internships and taking part in corporate trainings to help students in understanding business-related barriers and innovative ways to overcome problems. Problem-based learning promotes students' critical thinking to find solutions in real-life situations.

To enhance innovative ideas and creativity of students, proper guidance and counseling helps students in building start-up ideas.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of Information and Communication Technology (ICT) in teaching and learning has become increasingly prevalent and has had a significant impact on students' learning experiences. Electronic resources and databases provide easy access to a wide range of educational materials, including books, articles, and multimedia content.

All the faculty members are digitally sound and are using Multi-Media Tools Like PowerPoint Presentations, YouTube Lectures, Short YouTube videos of the Topics as well as e-contents, and recorded presentations that have been uploaded. All these e-content have been uploaded to Google Classroom.

Various Workshops are organized from time to time to enable the students to learn new ICT and Multimedia tools like PowerPoint, Canva. For effective teaching-learning process and better understanding, the institutes use ICT enabled classrooms and labs. The library subscribes to various e-journals and provides access to online and offline databases to be used by students and faculty. Our college organizes ICT training/workshops for teachers also. A detailed list of ICT tools and e-resources used by teachers of the college for effective teaching-learning process upgradation has been uploaded.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

179

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute adhere to a policy of transparency in their internal assessment mechanism, encompassing factors such as attendance, assignments, evaluations, performance.

The institute organizes internal assessment as per the guidelines stipulated by the affiliated University for Semester Examinations. Internal assessment is arranged according to the time schedule given by SNDT University Mumbai. The students are communicated well at the time of orientation programme and repeated notice in college as well as different other online platforms such as WhatsApp and Google classroom.

Internal assessment for theory and practical papers is done through Continuous Assessments. The faculty members upload all attendance, unit test, and assignment marks of the students onto the institute's internal assessment sheet The Academic Calendar contains the schedule for the Unit test/weekly test /Semester examination which is made available well in advance before the session begins.

To make this system robust, following measures have been ensured:

For B. A./B.Com faculty:

1. 15 marks – Best Unit test out of Two

2. 5 marks – Assignment / Project

3. 5 marks - Attendance

For BCA faculty:

1. 15 marks – Average of 3 weekly tests

2. 5 marks – Assignment / Project

3. 5 marks - Attendance

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The institute carefully adheres to the affiliated university's norms when conducting internal tests and semester exams. A transparent, time-bound and efficient method is being followed in our institute in terms of dealing with internal examination related grievances. The College has a Grievance Redressal Cell, which is formed to ensure transparency in internal examinations and to address evaluation-related grievances promptly. The Grievance Cell, in consultation with the concerned department, resolves the matter as per the University's guidelines. Students can give their complaints in writing on any issue, including the internal evaluation process. The internal examination criteria date is announced in a timely manner, so that students have enough time to prepare for the concerned subject.

In the academic year 2022-23, all internal examinations were conducted both online and offline as per requirement. Guidelines for online examinations were given well in advance. Students communicated their examination-related grievances to the subject teacher through WhatsApp, mail, or in-person. All grievances were resolved in consultation with the Principal, the Grievance Cell, and the concerned faculty member.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute, affiliated to SNDT University, offers various programs and courses. It is necessary for students and teachers to understand Pos and Cos. The College is communicated it through various means such as college prospectus, college website, university website, Principal's address, parent-teacher meetings etc. Further, each department of the college ensures that new students get familiar with outcomes connected with the course.

At the time of orientation programme, first year students are communicating Programme outcomes and course outcomes. The syllabus for all programmes is displayed on the college website as well as university website. The faculty members make the students aware of

course outcomes such as expected minimum pass percentage submission of regular assignments and practical for their subjects.

The college offers a comprehensive learning experience by ensuring all stakeholders to understand the programme outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college closely monitors student performance through various methods for measuring the attainment of program outcomes, and course outcomes. Throughout the year, faculty members maintain the record of the students. Bridge course and remedial lectures are conducted for slow learners.

Various policies are used for Internal assessment like assignments, weekly tests, unit tests, university examinations, attendance etc. Students participate in various co-curricular and extra-curricular activities.

Students participate in various competitions and achieve success in it. Annual prize distribution functions and various departmental functions are organized to honor the students who have achieved success in University examinations, sports competitions, cultural activities etc. Maharshi magazine publishes the articles written by students.

Following methods of measuring attainment are:

University Examination

Internal and External Evaluation

Internships

Placements

Higher Studies

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

165

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.maharshikarvebcasatara.org/FAAR.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	*View File*
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	*View File*
Any additional information	*View File*
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The Institute runs effectively National Service Scheme and conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes. The students of our institute actively participate in social service activities leading to their overall development. The Extension activities are carried out through NSS cell.

Tree Plantation

- Blood Donation Camp

- **Cleanliness Drive**
- **Tiranga Rally**
- **Awareness programs like Swacch Bharat, Drug Free India, Gender sensitization etc.**

NSS organizes special residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues, which takes the responsibility of organising community based activities such as:

- **Industry Visit**
- **Health Check-up Camp etc.**

All mentioned activities have positive impact on the students and it developed students' community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://maharshikarvebcasatara.org/AQAR2223/3.3.1%20Upload%20any%20additional%20info%20during%20the%20year-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus has –

- **Building A – 3077.54 Sq. mtrs and Building B - 1604.20 Sq. mtrs.**

- **Every class room has a provision for smartness, including LCD projector or smart board etc.**
- **Library and Reading Room with good number of Reference books, Competitive exam books, Journals and Book-bank Facility.**
- **3 well equipped Computer labs. 64 computers for academic use.**

- Virtual Classroom
- MKCL KLiC lab for various skill development courses
- 4kW, 8 kW Solar Power System
- Building A has 278 Sq. mtrs. multipurpose hall.

Building A

Particulars

Basement

- Multipurpose Hall
- Bar For Handicapped Students, Fire Extinguisher, CCTV Cameras

First Floor

- Principal Cabin
- Administration Office
- Staff Room
- Conference Room

Second Floor

- Classrooms with ICT

Third Floor

- Classrooms with ICT

Fourth Floor

- Classrooms with ICT

Staircase And Lobby

- 4 Washrooms, 5 Notice Boards, Suggestion Box

Building B

-

Basement

- **Computer Lab 1, 2, 3**
- **Gents Staff Room**

Ground Floor

- **Library, Study Room**
- **Tejaswini Health Club**
- **Virtual Classroom**
- **Counseling Room**

First Floor

- **MKCL Klic Lab**
- **Classrooms**

Second Floor

- **5 Classrooms**

Details of ICT Devices

LCD Projector: 10 Laptops: 6

Computers: 70 Scanner/Copier:3

Printers: 4 Access Point: 1

UPS:11 Router: 7

Vigilance System: CCTV with 17 cameras Switch: 8

Smartboard: 3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage cultural and sports culture college formed cells for

both activities.

1. Sports Cell

College has sufficient facilities for sports and cultural activities.

- Sports (outdoor) area: 984.9 Sq.mtrs.

Year of establishment: 2008

- Sports indoor

Year of establishment: 2008

Indoor games practiced in the college campus, Multipurpose hall and sports activity room.

- College has fully equipped gymnasium named Tejaswini Health Club.

College participate in near about 17 games (indoor, outdoor, athletics) at Intercollegiate, Samstha level, University level competitions.

1. Cultural Cell

Every year the college conducts various cultural programs. On Foundation Day cultural activity cell conducts 14 to 17 different cultural activities. Students participate in Zonal, State and National Level competitions. Institute provides experts' special training for students.

For cultural activities, following amenities are delivered by college –

- Multipurpose Hall is available for practicing purpose and conducting cultural activities.
- Students also use classrooms after college hours for doing practice of various kinds of cultural events.
- College has 'Cultural Cell' to guide and help the students participated in various cultural activities.
- Sometimes college rents outdoor Auditorium for cultural programmes.

- **Dev Sabagraha Hall (314.85 Sq. Mtr.) is centralized facility of parent body which is used for the same purpose.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.48

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library is fully automated using Open Source Integrated Library Management Software. Central Library using barcode technology for circulation (Issue/Return) of the books. "Koha".

- **Name if ILMS Software : Koha**
- **Nature of Automation : Fully Automated**
- **Version : 21.05.07.000**
- **Year of Automation : 2022**

Software Modules Available -

- **Circulation -**

Facilitates the lending and borrowing of library materials, ensuring efficient management of patron accounts and smooth circulation workflows

- **Patrons -**

Enables Koha user to create, update, and maintain patron accounts, ensuring efficient management of user records and providing personalized services to library patrons.

- **Cataloging -**

Provides Koha user with the tools and features necessary to create, edit, and maintain accurate and comprehensive bibliographic data for library materials.

- **Serials -**

Assists in managing serial subscriptions for journals, magazines, and newspapers.

- **Acquisitions -**

Streamlines the workflow in acquiring new materials for the library's collection, from the initial selection to the final receipt of items.

- **OPAC (Online Public Access Catalogue) -**

OPAC is the electronic card cataloging system to look up Library resources, such as books, reports, cds or others.

- **Reports -**

Reports are used to generate statistics, member lists, shelving lists, or any list of data in your database.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **B. Any 3 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.13

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College upgrades its IT facilities time to time. Classrooms, conference room are updated to digital classrooms with installation of projectors. Recently 3 Senses smart boards are installed in 2 classrooms and computer laboratory. Virtual classroom is available with strong internet connection, web-cam, video-conferencing s/w, microphone, headset etc. Classrooms are provided with laptop, speakers on demand. College time to time replaces or updates old configuration computers to required new configurations. Institute upgrades hardware and software as per requirement of latest syllabus. Recently 4 computers and 3 laptops are purchased with latest required configurations. 4 printers and 3 scanner/copier machines are available for printing and Xerox purpose in college. As per requirement college hires hardware engineers for maintenance of ICT tools. 6 Laptops are available to take advantage of mobile access. Anti-virus softwares are upgraded periodically. Power back-up facility is provided with UPS and centralized generator backup.

For UPS system Annual Maintenance Contract is prepared. Unlimited internet access and Wi-Fi facility is provided to students and staff members at all the locations. Various locations of college premises are under CCTV surveillance. viz. Entrance, Corridors, Study Room, Computer Labs, Multipurpose Hall etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

72.12

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **College has appointed Maintenance Department for time to time upgradations of all types of equipments and facilities. This department keeps track and analyze the type of upgradations.**

- LMC monitors overall functioning of facilities and services.

- General civil maintenance and upkeep of civil infrastructure is carried out by Centralized Vastu Vyavastha Vibhag.

- College makes provision in annual budget for maintenance purpose.

- For the smooth working of computers antivirus purchased and renewed annually

- Firefighting system is made available by Centralized Vastu Vyavastha Vibhag, for safety purpose like fire threat.

- All the computer related facilities including hardware, computer peripherals, UPS and generator are maintained by giving annual maintenance contract to third party.

- Library staff with takes care of library assets.

- For the maintenance of fire extinguishers as well as electricity generator and UPS the college has AMC with the local service provider.

- The support staff cares for the water coolers and cleans it on every Saturday. The water filter cartridges are changed periodically.

- Sports department takes care of all the necessary material and facilities. Maintenance of indoor sports material is looked after by the sports in charge with the help of students.

- Electronic equipment, metal equipment and furniture items are maintained with the help of outsourced agencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

262

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://maharshikarvebcasatara.org/AQAR2223/5.1.3SkillEnhancement.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3115

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`11`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

MKSSS College of Computer Application for Women has a vision for imparting quality education for the empowerment of women and believes in giving opportunities to the Students for their holistic development. The institute has a Student Council which works as a bridge between students & Administration.

Student Council should be established every year during the first term. The purpose of the student council is to give an opportunity to students to develop leadership qualities, confidence, a sense of responsibility, and active participation in various college

activities. The Student Council helps students to share their ideas, interests & concerns with teachers & management. The composition of the council includes President (Principal), General Secretary, Sports Secretary, NSS Secretary, Cultural Secretary, and various class representatives.

The activities and functions of the Student Council:

1. To coordinate all extracurricular activities and annual function of the college.
2. work as volunteers in NSS, cultural , sports events etc.

Students actively participate in various committees like

1. Anti-ragging Committee
2. Internal Complaints Committee
3. Internal Quality Assurance Cell

1. NSS Cell
2. Cultural Cell
3. Library Committee
4. Magazine Committee
5. Grievances Redressal committee
6. Training & Placement Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The mission of the Alumnae Association is to foster strong bonds between alumnae, students and the college. Developing an active and engaged alumnae network empowers both the Institute and its graduates. Alumni association functions to shape policies and overall development of the college.

Following are some contributions by alumni-

1. Expertise alumni are invited to deliver academic lectures for BCA students on subject like 'Alumna talk on Journey of their career Development on 10th Sep.2022. Alumni Shah shailee, Narkar Siddhi,Pawar Sakshihelp the institute by guiding their juniors about current trends, by sharing their knowledge and experience with our students.

2. Expertise alumni are invited to deliver academic lectures for Bcom ,BA students on subject like 'Alumna talk on Journey of their career Development'on 16th March 2023. Alumni Aayesha Farde help the institute by guiding their juniors about current trends, by sharing their knowledge and experience with our students.

The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world. The alumnae are the brand-ambassadors of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To be renowned institute for imparting quality education for empowerment of women

Mission:

- **To provide quality education to girl students from rural and semi urban population irrespective of caste, religion and diverse socioeconomic status.**
- **To develop competent women IT professionals with capability to contribute effectively for the society.**
- **To equip and empower students with relevant knowledge, competence and creativity to face challenges.**
- **To enhance mutual understanding, cooperation and to inculcate social as well as ethical values among the students.**

Nature of governance:

- **Samstha's governance structure is headed by a vital Management Committee, composed of elected members from the industry, trustees, and representatives from life workers and employees. This committee oversees the management of various organizational units. The College Development**

Committee comprises Chairman, elected representative from teaching and non-teaching faculty, experts from academia, industry, social service and Principal as a convenor.

- Regular meetings of the College Development Committee, occurring every 2 to 3 months, serve the purpose of reviewing the college's progress, approving various activities, and allocating funds for procurement.
- The Principal is responsible for monitoring and coordinating overall institute operations to ensure effectiveness. The institute frequently organizes academic and extension activities aligned with its vision and mission.

File Description	Documents
Paste link for additional information	https://www.maharshikarvebcasatara.org/AboutUs.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and democratic traditions which are reflected in the decentralization of practices. Institute manages activities through the functioning of different committees, cells, and clubs involving student participations.

IQAC contributes to ensure regular students' engagement in various extra-curricular activities. The major objective is to enhance potentials in students' and to provide platform for cultural activities.

Kalavishkar – Intra-collegiate Competitions:

The institute organizes intra-collegiate competitions for B.C. A, B. A, B. Com students on 29th & 30th July 2022 cultural cell to enhance their skills and excel in areas beyond academics. Singing, Spot Painting, Essay Writing, Collage, Poster Making, Rangoli, Spot Photography, Debate, Mimicry, Elocution, Clay Modelling, Poetry Recitations competitions helps students to develop their artistic skills and share talents among others. With the help of teachers, our pride alumni and volunteers conduct these events. Teachers also plays the role of judges. Total 254 students were

participated in these competitions. Winner students awarded by our institute on 1st August, Foundation Day – 'Kalavishkar' and also selected for Regional Youth Festival and Grand Finale Youth Festival conducted by SNDT University.

Objectives:

To provide Platform of art to students

To improve the leadership qualities of students & enhance their artistic qualities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per perspective plan, in the academic year 2022-23, NSS unit of the institute plays an important role in shaping our students as humane and responsible citizens.

Case Study:

Social Awareness among students through NSS:

NSS unit at our institute strives to create platform for students to contribute actively to the welfare and development of society. The primary objective is to develop a sense of social responsibility and commitment among students.

Activities & Initiatives:

Community Service:

NSS organises various community activities such as blood donation camp, cleanliness drives, tree plantation, health & hygiene awareness programs etc. These activities provide students an opportunity directly to contribute positively to society.

Awareness Campaign:

NSS conducts awareness campaign on crucial issues like gender equality, environmental conservation, health & sanitation to build a strong network with society.

Special Camp:

NSS conducts special residential camp at Ambavade to understand the challenges faced by marginalized sections of society. Students work on projects related to environment, education, skill acquisition, healthcare and rural development during this camp.

NSS provides a platform to channelize students' energy, skills and passion towards serving humanity and bringing positive change in society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a carefully designed internal organizational framework for its decision-making processes.

- Parent Institute:

At the pinnacle is the General Body of the Maharshi Karve Stree Shikshan Samstha, serving as the apex governing body. Within the institute, various bodies, including trustees, the Life Members body, and the Management Council, play crucial roles. The General Body is responsible for approving and overseeing policies and plans, as well as selecting key positions such as the President, Secretary, Joint Secretary (Administration), and Joint Secretary (Finance).

- College Development Committee:

The College Development Committee is tasked with crafting budgets and financial statements. It recommends to the Management the

fulfilment of vacancies, engages in discussions regarding the college's academic progress, and provides suggestions to enhance the teaching standards. Additionally, it offers advice to the Principal on academic matters and other activities.

- **Principal and College Administrative Committees:**

The Principal oversees the seamless functioning of academic and administrative activities, with department heads providing support. The college administration office handles admissions, eligibility, and examination matters, offering essential clerical support for record-keeping and communication with stakeholders, universities, and government offices.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.maharshikarvebcasatara.org/Cycle1/6.2.2.1%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures by Management & Institute:

- Timely credit of salary to bank account of an employee. In each month the employee gets the salary on time through bank account only.
- Diwali advance payment to permanent non-teaching staff.
- Samstha provides 180 days fully paid maternity leave to its all-female employees during pregnancy.
- Medical leaves are also given to all employees as per Samstha guideline.
- The Samstha contributes specific amounts towards Employees' Provident Fund of an employee as per PF rules, keeping in view the future safety of employee.
- Mediclaim Policy for teaching and non-teaching staff of which 75% amount of premium is paid by Institute.
- The Institute has provides concession in the college fees for employees wards.
- Financial support is provided to staff to attend conference/ workshop.
- Felicitation of teaching and nonteaching staff for their achievements.
- Non-teaching staff is provided the opportunities to participate different courses/ seminars related to computer literacy, administrative skills etc. for up gradation of their knowledge.
- Wi-Fi Facility is made available to staff members.
- Gym Facility is also provide to staff member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has an established performance appraisal system which is used to refine, modify and change the working skill of the Employees. This includes teaching and non-teaching staff. It helps in providing quality education. Self-Appraisal is taken annually from teaching and non-teaching staff in standard Performa dealing the academic performance and achievements. After that evaluated by the principal. The cycle of this activity starts with planning of human resources recruitment programs, feedback and analysis all ensure that these are utilized to develop strategies to upgrade the professional competence of the staff through various mechanisms.

The mechanism being applied for the performance appraisal of staff includes the assessment, conclusion of their assigned duties and responsibilities in the areas of academic, co-curricular, extra co-curricular, administrative affairs, institutional development research work and social work.

Details of the Performance Appraisal System

The performance is also evaluated on the basis of feedback by students at the end of each semester. It evaluates teaching methodology creativity and level of understanding.

Outcomes:

The best part of the feedback based appraisal is that each faculty becomes aware of self-weakness and tries to improve oneself in those areas.

Concentrated

File Description	Documents
Paste link for additional information	https://www.maharshikarvebcasatara.org/FAAR.aspx
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Principal and Account Department prepares the college budget at the beginning of the financial year. The budget is prepared into two sections:

1. 4 months proposed budgets

2. 8 months actual expenses

- The budget is presented before Budget Committee of Samstha. It gets scrutinized and changes suggested by the budget committee are taken into account. Final budget is approved by the Samstha budget committee.
- Voucher of each expense is prepared by Account Department & approved by principal.
- Each and every element is discussed in College Development Committee (previously known as LMC) and curative option is considered.
- External audit is conducted in the month of April of every year.
- It is conducted by authorised Chartered Accountant who is appointed by Samstha. The external audit is conducted by G. D. Apte & company, Pune.
- The scope of audit is receipts, payments, income a, expenditure & balance sheet. Audit describes the examination and verification of financial records. It is to ensure that financial information is represented fairly and accurately.

Thus, the financial records of the college are audited internally and externally during the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.504

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization is a process, which identifies the resources essential for the development, implementation of continuation of work for achieving the Institute's Mission.

The main source of earning for the institution is from the fees of the students. However, the Parent Samstha provides funds to meet short comings.

Strategy for mobilization of funds:

- **Maharshee Karve Stree Shikshan Samstha, a charitable trust runs on the donations and fees received from the students.**
- **Samstha collects donations from various strata of the society and provides funds to run the institution.**
- **The Institution, MKSSS's College of Computer Application for Women is affiliated to S.N.D.T. University, Mumbai. The college students are eligible to receive various State Government Scholarships' such as 'Samaj Kalyan.'**
- **All the fees collected from the students through online mode**

- are deposited in the college bank. Screenshot of payment was submitted by students in College Office.
- Fund which is released to Institute is used for day to day demand.
- Samstha provides funds for conducting day to day activities, branding, sponsoring of social and technical events suitable for progress of the institution.
- The parent organization MKSSS provides the funds and makes the ends meet if there is a short fall.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies & processes for student development through conducting academic courses.

Udaan Funfair

Before the Annual Function college enjoyed Udan funfair 2022-23 held at college campus on 13/01/2023 from 8.30 AM to 1.00 PM.. In which 105 Students are participated from BCA ,BA, B.com. There are total 47 stalls and entry fee is 20 Rs. Students set up stall in the campus and sold different delicious items like bhel, panipuri, strawberry juice, chat, cupcakes, sandwich, samosa, fruit salad and many more made by students were sold on the occasion. food stall was major attraction for these 3 prizes were drawn from 47 stalls considering the factors of attractive layout, advertising skills, sales skills. Funfair is organized to give scope to the talents of the students

MOU with ExcelR for Teachers

MOU between ExcelR solutions and Mksss college of computer application for women Satara for teacher development and faculty development programmes on different emerging software technology. MOU is enter in to on the 1st june 2022.

The ExcelR will provide the learning to the faculties of the Mksss college of computer application for women Satara on different technology like data science data, analyst artificial intelligence, python, Tableau, etc. provide lectures and training faculties as per industrial requirement for the technology trends.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

I. Academic review through periodical meetings:

- **Suggestion of IQAC, CDC meets periodically to plan policies relating to admissions, academic and infrastructure development.**
- **In these meetings issues related to teaching and learning processes are discussed and decisions are taken.**
- **The teachers follow the instructions given by the University and IQAC for overall development of the students.**
- **For maintaining the quality of academic process, are taken actions -preparation of academic calendar, execution of the academic plan, system of internal assessments, continuous up gradation of teaching resources & library resources and monitoring of the students.**

II. MOU with Companies -

The college has tied up with ExcelR solutions, Skill Gurukul and Digital shende for students FDP for different software technology. MOU between ExcelR solutions is entering in to on the 1st June 2022. It will provide the learning on different technology like data science, data analyst, AI, python.

MOU between Skill Gurukul entering in to during 1st April 2022 to 31st March 2023. skill Gurukul conducted workshop on employability skill development program for BCA.e.g aptitude test practice, group discussion, personal,mock interviews etc.

MOU between Digital shende entering in to on 23rd March 2023,need based training should be provided to B.A, B.com Students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A) Safety and security:

For security of the students, closed CCTV installed in the campus & main college building. The security guard is appointed in college premises to maintain continuous surveillance. Suggestion box is installed in college premises for all the students to share their ideas, problems, complaints etc.

The Internal Complaint Committee works on various problems of students and provide suitable solution to the complainant and an Anti-Ragging Committee ensures that the campus is free from ragging for all those who are studying or working in the college. Fire extinguisher has been installed in the college premises.

NSS cell organized a workshop on gender sensitization to create awareness about gender issue and working towards gender justice.

B) Counselling:

Proper counselling can help students to talk openly about their problems. College organizes all important activities associated with the Counselling of students in groups and at individual level. A teacher mentor is assigned for every batch of students. The teacher mentor follows up the academic and attendance related issues of the students of her batch. Non-teaching staff also provides proper counseling regarding their admission, scholarship and financial problems.

File Description	Documents
Annual gender sensitization action plan	https://maharshikarvebcasatara.org/AQAR2223/Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://maharshikarvebcasatara.org/AQAR2223/Specific%20facilities%20provided.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

It was highlighted that the campus should become a single-use plastic free campus and that we should take all precaution to avoid using plastic. The college provides dustbins for the collection of solid/dry waste in classrooms, labs and other areas & dumped in the municipal transport which specially arranged for that purpose. Solid waste, generated through answer papers, newspapers is sold to scrap vendors for recycling process.

The college considers that cleanliness is a necessity for overall development. Activities under "Swachh Bharat Abhiyan" to be made as a part of community service under NSS Dept. of the college.

Liquid waste Management

The campus has underground drainage system which is connected to municipal corporation drainage.

In the college campus, for the awareness of liquid waste management, various slogan boards are displayed.

At the end of useful of life of computer it becomes E-waste. This e-waste is collected and the qualified technician evaluates the condition e-waste and sometimes computers are repaired and sometime cannot be repaired with damage condition of computers this e-waste is sent vendor for recycling purpose. Refilling of tonner & cartridges of printers help to reuse this material & reduce the E-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available **D. Any 1 of the above**
in the Institution: Rain water harvesting

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, we do not have any

intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

The college every year celebrates cultural and regional festivals like Annual Gathering, farewell program, Book Exhibition, foundation day, Youth festival, constitution day to teach tolerance and harmony to the students. Rangoli competition on culture basis, Debate, Essay writing, Elocution, Poetry competitions in Marathi, Hindi, English languages also arranged on the occasion of foundation day.

College organized Blood donation camp with coordination of Mauli Blood Bank & HDFC Bank. NSS cell also arranged Rally on social awareness, Health check -up camp, workshop on gender sanitization, workshop on self -transformation, Cultural events and games for women in Ambavade bk.village.

Regional language should be learned by everyone because knowing regional language helps people to communicate and to keep harmony. College celebrates "Marathi Bhasha Gaurav Din" on 27th February every year and also arranges elocution competition Vachu Anande.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day known as 'Sanvidhan Din' was celebrated in institute on 26th November to commemorate the adoption of the constitution of India. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

The institution takes pride of raising up successful leaders among the students by conducting the Student Council election every year. The elected representatives are given leadership training and delegate the responsibilities of organizing college programmes with the support of other student volunteers.

Various cells of the institution and NSS unit is actively involved in conducting several activities like Blood donation camp, celebration of Human rights Day, National Unity Day for inculcating values for being responsible citizens.

NSS Department conducts Orientation Programme for newly registered volunteers and introduced to their duties and responsibilities. On the occasion of yoga day, institute conducts an activity about yoga. Every year institute celebrates International women's day on 8th March to raise the awareness the importance of gender equality and recognize the contributions of women.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Our parent body Maharshi Karve Stree Shikshan Samstha is engaged in women's education. It was set up by Dr.Maharshi Dhondo Keshav Karve in 1896 as Hingane Stree Shikshan Samstha. Later, the institution was renamed as Maharshi Karve Stree Shikshan Samstha. College & Kanyashala jointly organizes the program and rally on the occasion of birth anniversary of Bharatratna Maharshi Karve on 18th April.

College celebrates Aazadi ka Amrut mahostav, Samuh Rashtrageet Gayan, Tiranga Rally, Republic Day and Independence Day every year. College celebrated Rashtriy Ekta Divas to pay tribute to the great man, Sardar Vallabhbhai Patel for his great efforts. Marathi Bhasha Gourav Din also celebrated on 27th February to glorify Marathi language, culture and literature.

NSS cell of the college has organized "Clean Bharat Abhiyan"of in college as well as at public places. International Women's Day celebration took place in college on 8th March to mark a call of action for accelerating gender parity and also celebrated Savitribai Phule Jayanti who fought for girls education and sparked a revolution in India. College every year celebrates Swami Vivekananda Jayati as national Youth Day and International Yoga Day on 21st June to mark the importance of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Sports Activity: Enriched platform for the overall development of students**

Sports are essential to develop students physically as well as mentally. The college encourages students to participate in various sports activities by providing the best facilities.

Sports cell regularly conducts various training programs and individual events which provides an excellent opportunity to our students to train. So they participate at the university samstha, state level competition and grab many medals and prizes.

SNDT University Inter collegiate Competition: 9 Prizes

Institute level Damini Competition - 9 prizes

Selection of 4 Students in West Zone Tournament & 2 Students in Ashwamedh.

2. Student Orientation Programme

Orientation program of fresher's helps to create student's familiarity with the institution's regulations and academic standards, acquaint the students with their classmates and to learn about the other institutional members that will help students succeed.

This programme scheduled for one week. Hon.Principal addressed the program. Orientation was given by Cell heads about cell activities which place during the academic year.

The bridge courses conducted by Institute were helpful for students. They felt comfortable through mentor-mentee channel. They were able to exhibits their talents through participantion in creative arts, extracurricular programs organized during celebration of foundation day.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of our institute is to impart quality education for empowerment of women. The mission of the college is to provide quality education to girl students from the rural & semi-urban population irrespective of caste, religion and socio-economic status.

The admission cell of the college designed the plan to visit various junior colleges in the surrounding area and guided them by distributing pamphlets and sticking banners at different places in nearby villages also. The major distinctive activity is to provide scholarship to the poor students in the name of Rajarshi shahu maharaj scholarship for BA, BCom students.

The college conducted various co-curricular and extracurricular activities for overall development of students and to face the global challenges in day-to-day world. Various practices run such as bridge course, Book bank scheme, Remedial coaching under teaching learning method.

College prepares the students for placement. For this purpose, college arranges various guest lectures, workshops, Employability Skill Development Program, Skill development courses, certificate course in German language & industrial visit.

Taking steps towards overall development of students, college has started many activities apart from academics such as cultural, sports, NSS.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **For effective curriculum delivery an institution follows well-planned process and maintains all required documents in the various formats.**
- **The college is affiliated to Shreemati Nathibai Damodar Thackersey Women's University, Mumbai and follows semester based (two semester per year) curriculum given by university.**
- **For timely completion of curriculum academic calendar and programmewise time tables other supporting administrative tasks prepared well in advance.**
- **For academic, co-curricular and extracurricular work various cells/committees formed. Student centric activities are conducted by the cells. Activities' reports are collected at the end of academic year in well documented way.**
- **Weekly tests, unit tests ,preliminary examinations etc. were conducted for continuous internal evaluation of students.**

- **For effective curriculum delivery smartboards made available in classrooms and computer lab.**
- **Online Feedback was collected from stakeholders through well-designed feedback forms and critically analyzed.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An institute declares academic calender at the beginning of academic year by considering the annual calendar of S.N.D.T. University. This calendar includes planning of curriculam and co-curriculum activities that will be carried out throughout

the year. This calendar includes schedule of syllabus completion, internal and external assessment and submission, university level and college level examination, practical examination etc. In addition there is inclusion of NSS activities, cultural programmes, holidays etc.

Academic calender is published on instituion's website. It is helpful for teaching staff, non-teaching, and students to know about curricular and co-cuurricular activities and exam schedule.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://maharshikarvebcasatara.org/AcademicCalendar.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	*View File*
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	*View File*

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	*View File*
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

111

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

111

File Description	Documents
Any additional information	*View File*
Details of the students enrolled in Subjects related to certificate/Add-on programs	*View File*

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute is affiliated to S.N.D.T. Women's University, Mumbai and follows curriculum prescribed by the university and offers courses related to Gender, Environment and Sustainability, Human Values and Professional Ethics. Following is the list of courses offered:

Sr.No.

Program Name

Course Code

Name of the Subject

Semester

1

BCA

2104

Environmental Science & RTI

Sem-II

2

BA(English, Economics)

130200

Women in Changing India

Sem-I

3

BA(English, Economics)

230400

Environmental studies

Sem-II

4

BCom, BCom(Vocational)

245209

Sem-II

Gender: In BA-I "Women in changing India" is taken as part of syllabus. This subject provides information about the changes taking place among women in India. As a part of it, the college implements various activities for the overall development of the students as follows:

- Guest Lectures
- Women's Day Celebration

Environment and Sustainability: The subject "Environment Studies" is a part of BCA, BA and Bcom curriculum. The college makes special efforts to conserve the environment. Through the 200 volunteers of NSS cell various activities are carried out for environment protection like:

- Tree Plantation
- Cleanliness Drive

Human Values and Professional Ethics:

To inculcate Human Values and Professional Ethics various departments organizes guest lectures and activities for students.

- Women's Day Celebration
- Blood Donation Camp
- Tiranga rally
- CPR Training
- Plastic Awareness

File Description	Documents
Any additional information	*View File*
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	*View File*
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	*View File*
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://maharshikarvebcasatara.org/FAAR.aspx

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of sanctioned seats during the year
1080

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

221

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of students, our institute itself has a mechanism for both advanced and slow learners to cater the diversity of their educational needs, students come from different socio-economic backgrounds, different Boards.

The process of assessment is based on class performance, performance mid-semester marks. The college organizes special programmes for advanced learners and slow learners which are mentioned below.

For Advanced learners:

1. To encourage them to participate in various seminars, webinars and workshops so that they can listen talks from the resource persons and enhance their knowledge.
2. To encourage them for reading additional reference books and e-books in addition to the textbooks.
3. To encourage them to participate in various academic events like Trade Fare/ Essay competition/quiz competition etc. organized by the college and other Institutions.
4. To appreciate merit holders students by awarding medals and trophies .
5. To give them opportunity for leadership development by appointing them as class representatives and event coordinators for cultural, sports, NSS and technical events.

For Slow Learners:

1. To conduct regular class tests.
2. To arrange special classes for slow learners for improved conceptual understanding
3. To prove study material by the teachers.
4. To conduct Bridge Course in Mathematics and Accountancy.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
797	**14**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has been focusing on various innovative and creative ways of teaching pedagogies to meet the learning needs of the students for all programmes. For Experimental learning, our college offers add-on Courses on recent technologies, arranging workshops for training within the institutes aiming to provide the students with hands-on practice on various projects to enhance their technical understanding and live lectures from Industry Experts, etc.

In addition, the college periodically organizes career-oriented lectures and industrial visits to give students an insight into the internal working environment of industries, which also creates opportunities for internships and placement. Students are encouraged to participate in various competition to enhance their academic and technical knowledge, project exhibition and online training programs. MOUs are signed with various industries to bridge the gaps in the curriculum.

By participation in projects, case studies etc., students can acquire knowledge by problem-solving methods. Our college provides platforms such as writing research papers for Maharshi, internships and taking part in corporate trainings to help students in understanding business-related barriers and innovative ways to overcome problems. Problem-based learning promotes students' critical thinking to find solutions in real-life situations.

To enhance innovative ideas and creativity of students, proper guidance and counseling helps students in building start-up ideas.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of Information and Communication Technology (ICT) in teaching and learning has become increasingly prevalent and has had a significant impact on students' learning experiences. Electronic resources and databases provide easy access to a wide range of educational materials, including books, articles, and multimedia content.

All the faculty members are digitally sound and are using Multi-Media Tools Like PowerPoint Presentations, YouTube Lectures, Short YouTube videos of the Topics as well as e-contents, and recorded presentations that have been uploaded. All these e-content have been uploaded to Google Classroom.

Various Workshops are organized from time to time to enable the students to learn new ICT and Multimedia tools like PowerPoint, Canva. For effective teaching-learning process and better understanding, the institutes use ICT enabled classrooms and labs. The library subscribes to various e-journals and provides access to online and offline databases to be used by students and faculty. Our college organizes ICT training/workshops for teachers also. A detailed list of ICT tools and e-resources used by teachers of the college for effective teaching-learning process upgradation has been uploaded.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

179

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute adhere to a policy of transparency in their internal assessment mechanism, encompassing factors such as attendance, assignments, evaluations, performance.

The institute organizes internal assessment as per the guidelines stipulated by the affiliated University for Semester Examinations. Internal assessment is arranged according to the time schedule given by SNDT University Mumbai. The students are communicated well at the time of orientation programme and repeated notice in college as well as different other online platforms such as WhatsApp and Google classroom.

Internal assessment for theory and practical papers is done through Continuous Assessments. The faculty members upload all attendance, unit test, and assignment marks of the students onto the institute's internal assessment sheet The Academic

Calendar contains the schedule for the Unit test/weekly test /Semester examination which is made available well in advance before the session begins.

To make this system robust, following measures have been ensured:

For B. A./B.Com faculty:

1. 15 marks – Best Unit test out of Two

2. 5 marks – Assignment / Project

3. 5 marks - Attendance

For BCA faculty:

1. 15 marks – Average of 3 weekly tests

2. 5 marks – Assignment / Project

3. 5 marks - Attendance

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute carefully adheres to the affiliated university's norms when conducting internal tests and semester exams. A transparent, time-bound and efficient method is being followed in our institute in terms of dealing with internal examination related grievances. The College has a Grievance Redressal Cell, which is formed to ensure transparency in internal examinations and to address evaluation-related grievances promptly. The Grievance Cell, in consultation with the concerned department, resolves the matter as per the University's guidelines. Students can give their complaints in writing on any issue, including the internal evaluation process. The internal examination criteria date is announced in a timely manner, so that students have enough time to prepare for the concerned subject.

In the academic year 2022-23, all internal examinations were conducted both online and offline as per requirement. Guidelines for online examinations were given well in advance. Students communicated their examination-related grievances to the subject teacher through WhatsApp, mail, or in-person. All grievances were resolved in consultation with the Principal, the Grievance Cell, and the concerned faculty member.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute, affiliated to SNDT University, offers various programs and courses. It is necessary for students and teachers to understand Pos and Cos. The College is communicated it through various means such as college prospectus, college website, university website, Principal's address, parent-teacher meetings etc. Further, each department of the college ensures that new students get familiar with outcomes connected with the course.

At the time of orientation programme, first year students are communicating Programme outcomes and course outcomes. The syllabus for all programmes is displayed on the college website as well as university website. The faculty members make the students aware of course outcomes such as expected minimum pass percentage submission of regular assignments and practical for their subjects.

The college offers a comprehensive learning experience by ensuring all stakeholders to understand the programme outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college closely monitors student performance through various methods for measuring the attainment of program outcomes, and course outcomes. Throughout the year, faculty members maintain the record of the students. Bridge course and remedial lectures are conducted for slow learners.

Various policies are used for Internal assessment like assignments, weekly tests, unit tests, university examinations, attendance etc. Students participate in various co-curricular and extra-curricular activities.

Students participate in various competitions and achieve success in it. Annual prize distribution functions and various departmental functions are organized to honor the students who have achieved success in University examinations, sports competitions, cultural activities etc. Maharshi magazine publishes the articles written by students.

Following methods of measuring attainment are:

University Examination

Internal and External Evaluation

Internships

Placements

Higher Studies

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

165

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]
Upload any additional information	[View File]
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.maharshikarvebcasatara.org/FAAR.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	*View File*
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	*View File*
Any additional information	*View File*
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The Institute runs effectively National Service Scheme and conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes. The students of our institute actively participate in social service activities leading to their overall development. The Extension activities are carried out through NSS cell.

Tree Plantation

- **Blood Donation Camp**
- **Cleanliness Drive**
- **Tiranga Rally**
- **Awareness programs like Swacch Bharat, Drug Free India, Gender sensitization etc.**

NSS organizes special residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues, which takes the responsibility of organising community based activities such as:

- **Industry Visit**
- **Health Check-up Camp etc.**

All mentioned activities have positive impact on the students and it developed students' community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://maharshikarvebcasatara.org/AQAR2223/3.3.1%20Upload%20any%20additional%20info%20during%20the%20year-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus has –

- **Building A - 3077.54 Sq. mtrs and Building B - 1604.20 Sq. mtrs.**

- **Every class room has a provision for smartness, including**

LCD projector or smart board etc.
- Library and Reading Room with good number of Reference books, Competitive exam books, Journals and Book-bank Facility.
- 3 well equipped Computer labs. 64 computers for academic use.
- Virtual Classroom
- MKCL KLiC lab for various skill development courses
- 4kW, 8 kW Solar Power System
- Building A has 278 Sq. mtrs. multipurpose hall.

Building A

Particulars

Basement

- Multipurpose Hall
- Bar For Handicapped Students, Fire Extinguisher, CCTV Cameras

First Floor

- Principal Cabin
- Administration Office
- Staff Room
- Conference Room

Second Floor

- Classrooms with ICT

Third Floor

- Classrooms with ICT

Fourth Floor

- Classrooms with ICT

Staircase And Lobby

- 4 Washrooms, 5 Notice Boards, Suggestion Box

Building B

-

Basement

- Computer Lab 1, 2, 3
- Gents Staff Room

Ground Floor

- Library, Study Room
- Tejaswini Health Club
- Virtual Classroom
- Counseling Room

First Floor

- MKCL Klic Lab
- Classrooms

Second Floor

- 5 Classrooms

Details of ICT Devices

LCD Projector: 10 Laptops: 6

Computers: 70 Scanner/Copier:3

Printers: 4 Access Point: 1

UPS:11 Router: 7

Vigilance System: CCTV with 17 cameras Switch: 8

Smartboard: 3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage cultural and sports culture college formed cells for both activities.

   1. Sports Cell

College has sufficient facilities for sports and cultural activities.

   • **Sports (outdoor) area: 984.9 Sq.mtrs.**

Year of establishment: 2008

   • **Sports indoor**

Year of establishment: 2008

Indoor games practiced in the college campus, Multipurpose hall and sports activity room.

   • **College has fully equipped gymnasium named Tejaswini Health Club.**

College participate in near about 17 games (indoor, outdoor, athletics) at Intercollegiate, Samstha level, University level competitions.

   1. Cultural Cell

Every year the college conducts various cultural programs. On Foundation Day cultural activity cell conducts 14 to 17 different cultural activities. Students participate in Zonal, State and National Level competitions. Institute provides experts' special training for students.

For cultural activities, following amenities are delivered by college –

- **Multipurpose Hall is available for practicing purpose and conducting cultural activities.**
- **Students also use classrooms after college hours for doing practice of various kinds of cultural events.**
- **College has 'Cultural Cell' to guide and help the students participated in various cultural activities.**
- **Sometimes college rents outdoor Auditorium for cultural programmes.**
- **Dev Sabagraha Hall (314.85 Sq. Mtr.) is centralized facility of parent body which is used for the same purpose.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

```
5.48
```

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library is fully automated using Open Source Integrated Library Management Software. Central Library using barcode technology for circulation (Issue/Return) of the books. "Koha".

- **Name if ILMS Software : Koha**
- **Nature of Automation : Fully Automated**
- **Version : 21.05.07.000**
- **Year of Automation : 2022**

Software Modules Available -

- **Circulation -**

Facilitates the lending and borrowing of library materials, ensuring efficient management of patron accounts and smooth circulation workflows

- **Patrons -**

Enables Koha user to create, update, and maintain patron accounts, ensuring efficient management of user records and providing personalized services to library patrons.

- **Cataloging -**

Provides Koha user with the tools and features necessary to create, edit, and maintain accurate and comprehensive bibliographic data for library materials.

- Serials -

Assists in managing serial subscriptions for journals, magazines, and newspapers.

- Acquisitions -

Streamlines the workflow in acquiring new materials for the library's collection, from the initial selection to the final receipt of items.

- OPAC (Online Public Access Catalogue) -

OPAC is the electronic card cataloging system to look up Library resources, such as books, reports, cds or others.

- Reports -

Reports are used to generate statistics, member lists, shelving lists, or any list of data in your database.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`1.13`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`32`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College upgrades its IT facilities time to time. Classrooms, conference room are updated to digital classrooms with installation of projectors. Recently 3 Senses smart boards are installed in 2 classrooms and computer laboratory. Virtual classroom is available with strong internet connection, web-cam, video-conferencing s/w, microphone, headset etc. Classrooms are provided with laptop, speakers on demand. College time to time replaces or updates old configuration computers to required new configurations. Institute upgrades hardware and software as per requirement of latest syllabus. Recently 4 computers and 3 laptops are purchased with latest required configurations. 4 printers and 3 scanner/copier machines are available for printing and Xerox purpose in college. As per requirement college hires hardware engineers for maintenance of ICT tools. 6 Laptops are available to take advantage of mobile access. Anti-virus softwares are upgraded

periodically. Power back-up facility is provided with UPS and centralized generator backup.

For UPS system Annual Maintenance Contract is prepared. Unlimited internet access and Wi-Fi facility is provided to students and staff members at all the locations. Various locations of college premises are under CCTV surveillance. viz. Entrance, Corridors, Study Room, Computer Labs, Multipurpose Hall etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

72.12

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **College has appointed Maintenance Department for time to time upgradations of all types of equipments and facilities. This department keeps track and analyze the type of upgradations.**

- **LMC monitors overall functioning of facilities and services.**

- **General civil maintenance and upkeep of civil infrastructure is carried out by Centralized Vastu Vyavastha Vibhag.**

- **College makes provision in annual budget for maintenance purpose.**

- **For the smooth working of computers antivirus purchased and renewed annually**

- **Firefighting system is made available by Centralized Vastu Vyavastha Vibhag, for safety purpose like fire threat.**

- **All the computer related facilities including hardware, computer peripherals, UPS and generator are maintained by giving annual maintenance contract to third party.**

- **Library staff with takes care of library assets.**

- **For the maintenance of fire extinguishers as well as electricity generator and UPS the college has AMC with**

the local service provider.

- **The support staff cares for the water coolers and cleans it on every Saturday. The water filter cartridges are changed periodically.**

- **Sports department takes care of all the necessary material and facilities. Maintenance of indoor sports material is looked after by the sports in charge with the help of students.**

- **Electronic equipment, metal equipment and furniture items are maintained with the help of outsourced agencies.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

262

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://maharshikarvebcasatara.org/AQAR2223/5.1.3SkillEnhancement.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3115

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

MKSSS College of Computer Application for Women has a vision for imparting quality education for the empowerment of women and believes in giving opportunities to the Students for their holistic development. The institute has a Student Council which works as a bridge between students & Administration.

Student Council should be established every year during the first term. The purpose of the student council is to give an opportunity to students to develop leadership qualities, confidence, a sense of responsibility, and active participation in various college activities. The Student Council helps students to share their ideas, interests & concerns with teachers & management. The composition of the council includes President (Principal), General Secretary, Sports Secretary, NSS Secretary, Cultural Secretary, and various class representatives.

The activities and functions of the Student Council:

1. To coordinate all extracurricular activities and annual function of the college.
2. work as volunteers in NSS, cultural , sports events etc.

Students actively participate in various committees like

1. Anti-ragging Committee
2. Internal Complaints Committee
3. Internal Quality Assurance Cell

1. NSS Cell

2. Cultural Cell
3. Library Committee
4. Magazine Committee
5. Grievances Redressal committee
6. Training & Placement Cell

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The mission of the Alumnae Association is to foster strong bonds between alumnae, students and the college. Developing an active and engaged alumnae network empowers both the Institute and its graduates. Alumni association functions to shape policies and overall development of the college.

Following are some contributions by alumni-

1. Expertise alumni are invited to deliver academic lectures for BCA students on subject like 'Alumna talk on Journey of their career Development on 10th Sep.2022. Alumni Shah shailee, Narkar Siddhi,Pawar Sakshihelp the institute by guiding their juniors about current trends, by sharing their knowledge and experience with our students.

2. Expertise alumni are invited to deliver academic lectures for Bcom ,BA students on subject like 'Alumna talk on Journey of their career Development'on 16th March 2023. Alumni Aayesha Farde help the institute by guiding their juniors about current trends, by sharing their knowledge and experience with our students.

The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over the world. The alumnae are the brand-ambassadors of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To be renowned institute for imparting quality education for empowerment of women

Mission:

- To provide quality education to girl students from rural

and semi urban population irrespective of caste, religion and diverse socioeconomic status.

- To develop competent women IT professionals with capability to contribute effectively for the society.
- To equip and empower students with relevant knowledge, competence and creativity to face challenges.
- To enhance mutual understanding, cooperation and to inculcate social as well as ethical values among the students.

Nature of governance:

- Samstha's governance structure is headed by a vital Management Committee, composed of elected members from the industry, trustees, and representatives from life workers and employees. This committee oversees the management of various organizational units. The College Development Committee comprises Chairman, elected representative from teaching and non-teaching faculty, experts from academia, industry, social service and Principal as a convenor.

- Regular meetings of the College Development Committee, occurring every 2 to 3 months, serve the purpose of reviewing the college's progress, approving various activities, and allocating funds for procurement.
- The Principal is responsible for monitoring and coordinating overall institute operations to ensure effectiveness. The institute frequently organizes academic and extension activities aligned with its vision and mission.

File Description	Documents
Paste link for additional information	https://www.maharshikarvebcasatara.org/AboutUs.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and democratic traditions which are reflected in the decentralization of practices. Institute manages activities

through the functioning of different committees, cells, and clubs involving student participations.

IQAC contributes to ensure regular students' engagement in various extra-curricular activities. The major objective is to enhance potentials in students' and to provide platform for cultural activities.

Kalavishkar – Intra-collegiate Competitions:

The institute organizes intra-collegiate competitions for B.C. A, B. A, B. Com students on 29th & 30th July 2022 cultural cell to enhance their skills and excel in areas beyond academics. Singing, Spot Painting, Essay Writing, Collage, Poster Making, Rangoli, Spot Photography, Debate, Mimicry, Elocution, Clay Modelling, Poetry Recitations competitions helps students to develop their artistic skills and share talents among others. With the help of teachers, our pride alumni and volunteers conduct these events. Teachers also plays the role of judges. Total 254 students were participated in these competitions. Winner students awarded by our institute on 1st August, Foundation Day – 'Kalavishkar' and also selected for Regional Youth Festival and Grand Finale Youth Festival conducted by SNDT University.

Objectives:

To provide Platform of art to students

To improve the leadership qualities of students & enhance their artistic qualities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per perspective plan, in the academic year 2022-23, NSS unit of the institute plays an important role in shaping our students as humane and responsible citizens.

Case Study:

Social Awareness among students through NSS:

NSS unit at our institute strives to create platform for students to contribute actively to the welfare and development of society. The primary objective is to develop a sense of social responsibility and commitment among students.

Activities & Initiatives:

Community Service:

NSS organises various community activities such as blood donation camp, cleanliness drives, tree plantation, health & hygiene awareness programs etc. These activities provide students an opportunity directly to contribute positively to society.

Awareness Campaign:

NSS conducts awareness campaign on crucial issues like gender equality, environmental conservation, health & sanitation to build a strong network with society.

Special Camp:

NSS conducts special residential camp at Ambavade to understand the challenges faced by marginalized sections of society. Students work on projects related to environment, education, skill acquisition, healthcare and rural development during this camp.

NSS provides a platform to channelize students' energy, skills and passion towards serving humanity and bringing positive change in society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a carefully designed internal organizational framework for its decision-making processes.

- **Parent Institute:**

At the pinnacle is the General Body of the Maharshi Karve Stree Shikshan Samstha, serving as the apex governing body. Within the institute, various bodies, including trustees, the Life Members body, and the Management Council, play crucial roles. The General Body is responsible for approving and overseeing policies and plans, as well as selecting key positions such as the President, Secretary, Joint Secretary (Administration), and Joint Secretary (Finance).

- **College Development Committee:**

The College Development Committee is tasked with crafting budgets and financial statements. It recommends to the Management the fulfilment of vacancies, engages in discussions regarding the college's academic progress, and provides suggestions to enhance the teaching standards. Additionally, it offers advice to the Principal on academic matters and other activities.

- **Principal and College Administrative Committees:**

The Principal oversees the seamless functioning of academic and administrative activities, with department heads providing support. The college administration office handles admissions, eligibility, and examination matters, offering essential clerical support for record-keeping and communication with stakeholders, universities, and government offices.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.maharshikarvebcasatara.org/Cycle1/6.2.2.1%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures by Management & Institute:

- **Timely credit of salary to bank account of an employee. In each month the employee gets the salary on time through bank account only.**
- **Diwali advance payment to permanent non-teaching staff.**
- **Samstha provides 180 days fully paid maternity leave to its all-female employees during pregnancy.**
- **Medical leaves are also given to all employees as per Samstha guideline.**
- **The Samstha contributes specific amounts towards Employees' Provident Fund of an employee as per PF rules, keeping in view the future safety of employee.**
- **Mediclaim Policy for teaching and non-teaching staff of which 75% amount of premium is paid by Institute.**

- **The Institute has provides concession in the college fees for employees wards.**
- **Financial support is provided to staff to attend conference/ workshop.**
- **Felicitation of teaching and nonteaching staff for their achievements.**
- **Non-teaching staff is provided the opportunities to participate different courses/ seminars related to computer literacy, administrative skills etc. for up gradation of their knowledge.**
- **Wi-Fi Facility is made available to staff members.**
- **Gym Facility is also provide to staff member.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has an established performance appraisal system which is used to refine, modify and change the working skill of the Employees. This includes teaching and non-teaching staff.

It helps in providing quality education. Self-Appraisal is taken annually from teaching and non-teaching staff in standard Performa dealing the academic performance and achievements. After that evaluated by the principal. The cycle of this activity starts with planning of human resources recruitment programs, feedback and analysis all ensure that these are utilized to develop strategies to upgrade the professional competence of the staff through various mechanisms.

The mechanism being applied for the performance appraisal of staff includes the assessment, conclusion of their assigned duties and responsibilities in the areas of academic, co-curricular, extra co-curricular, administrative affairs, institutional development research work and social work.

Details of the Performance Appraisal System

The performance is also evaluated on the basis of feedback by students at the end of each semester. It evaluates teaching methodology creativity and level of understanding.

Outcomes:

The best part of the feedback based appraisal is that each faculty becomes aware of self-weakness and tries to improve oneself in those areas.

Concentrated

File Description	Documents
Paste link for additional information	https://www.maharshikarvebcasatara.org/FAAR.aspx
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Principal and Account Department prepares the college budget at the beginning of the financial year. The budget is prepared into two sections:

1. 4 months proposed budgets

2. 8 months actual expenses

- The budget is presented before Budget Committee of Samstha. It gets scrutinized and changes suggested by the budget committee are taken into account. Final budget is approved by the Samstha budget committee.
- Voucher of each expense is prepared by Account Department & approved by principal.
- Each and every element is discussed in College Development Committee (previously known as LMC) and curative option is considered.
- External audit is conducted in the month of April of every year.
- It is conducted by authorised Chartered Accountant who is appointed by Samstha. The external audit is conducted by G. D. Apte & company, Pune.
- The scope of audit is receipts, payments, income a, expenditure & balance sheet. Audit describes the examination and verification of financial records. It is to ensure that financial information is represented fairly and accurately.

Thus, the financial records of the college are audited internally and externally during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.504

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization is a process, which identifies the resources essential for the development, implementation of continuation of work for achieving the Institute's Mission.

The main source of earning for the institution is from the fees of the students. However, the Parent Samstha provides funds to meet short comings.

Strategy for mobilization of funds:

- Maharshee Karve Stree Shikshan Samstha, a charitable trust runs on the donations and fees received from the students.
- Samstha collects donations from various strata of the society and provides funds to run the institution.
- The Institution, MKSSS's College of Computer Application for Women is affiliated to S.N.D.T. University, Mumbai. The college students are eligible to receive various State Government Scholarships' such as 'Samaj Kalyan.'
- All the fees collected from the students through online mode are deposited in the college bank. Screenshot of payment was submitted by students in College Office.
- Fund which is released to Institute is used for day to day demand.
- Samstha provides funds for conducting day to day activities, branding, sponsoring of social and technical events suitable for progress of the institution.
- The parent organization MKSSS provides the funds and makes the ends meet if there is a short fall.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies & processes for student development through conducting academic courses.

Udaan Funfair

Before the Annual Function college enjoyed Udan funfair 2022-23 held at college campus on 13/01/2023 from 8.30 AM to 1.00 PM.. In which 105 Students are participated from BCA ,BA, B.com. There are total 47 stalls and entry fee is 20 Rs. Students set up stall in the campus and sold different delicious items like bhel, panipuri, strawberry juice, chat, cupcakes, sandwich, samosa, fruit salad and many more made by students were sold on the occasion. food stall was major attraction for these 3 prizes were drawn from 47 stalls considering the factors of attractive layout, advertising skills, sales skills. Funfair is organized to give scope to the talents of the students

MOU with ExcelR for Teachers

MOU between ExcelR solutions and Mksss college of computer application for women Satara for teacher development and faculty development programmes on different emerging software technology. MOU is enter in to on the 1st june 2022.

The ExcelR will provide the learning to the faculties of the Mksss college of computer application for women Satara on different technology like data science data, analyst artificial intelligence, python, Tableau, etc. provide lectures and training faculties as per industrial requirement for the technology trends.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

I. Academic review through periodical meetings:

- **Suggestion of IQAC, CDC meets periodically to plan policies relating to admissions, academic and infrastructure development.**
- **In these meetings issues related to teaching and learning processes are discussed and decisions are taken.**
- **The teachers follow the instructions given by the University and IQAC for overall development of the students.**
- **For maintaining the quality of academic process, are taken actions –preparation of academic calendar, execution of the academic plan, system of internal assessments, continuous up gradation of teaching resources & library resources and monitoring of the students.**

II. MOU with Companies –

The college has tied up with ExcelR solutions, Skill Gurukul and Digital shende for students FDP for different software technology. MOU between ExcelR solutions is entering in to on the 1st June 2022. It will provide the learning on different technology like data science, data analyst, AI, python.

MOU between Skill Gurukul entering in to during 1st April 2022 to 31st March 2023. skill Gurukul conducted workshop on employability skill development program for BCA.e.g aptitude test practice, group discussion, personal,mock interviews etc.

MOU between Digital shende entering in to on 23rd March 2023,need based training should be provided to B.A, B.com Students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File]
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A) Safety and security:

For security of the students, closed CCTV installed in the campus & main college building. The security guard is appointed in college premises to maintain continuous surveillance. Suggestion box is installed in college premises for all the students to share their ideas, problems, complaints etc.

The Internal Complaint Committee works on various problems of

students and provide suitable solution to the complainant and an Anti-Ragging Committee ensures that the campus is free from ragging for all those who are studying or working in the college. Fire extinguisher has been installed in the college premises.

NSS cell organized a workshop on gender sensitization to create awareness about gender issue and working towards gender justice.

B) Counselling:

Proper counselling can help students to talk openly about their problems. College organizes all important activities associated with the Counselling of students in groups and at individual level. A teacher mentor is assigned for every batch of students. The teacher mentor follows up the academic and attendance related issues of the students of her batch. Non-teaching staff also provides proper counseling regarding their admission, scholarship and financial problems.

File Description	Documents
Annual gender sensitization action plan	https://maharshikarvebcasatara.org/AQAR2223/Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://maharshikarvebcasatara.org/AQAR2223/Specific%20facilities%20provided.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

It was highlighted that the campus should become a single-use plastic free campus and that we should take all precaution to avoid using plastic. The college provides dustbins for the collection of solid/dry waste in classrooms, labs and other areas & dumped in the municipal transport which specially arranged for that purpose. Solid waste, generated through answer papers, newspapers is sold to scrap vendors for recycling process.

The college considers that cleanliness is a necessity for overall development. Activities under "Swachh Bharat Abhiyan" to be made as a part of community service under NSS Dept. of the college.

Liquid waste Management

The campus has underground drainage system which is connected to municipal corporation drainage.

In the college campus, for the awareness of liquid waste management, various slogan boards are displayed.

At the end of useful of life of computer it becomes E-waste. This e-waste is collected and the qualified technician evaluates the condition e-waste and sometimes computers are repaired and sometime cannot be repaired with damage condition of computers this e-waste is sent vendor for recycling purpose. Refilling of tonner & cartridges of printers help to reuse this material & reduce the E-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

The college every year celebrates cultural and regional festivals like Annual Gathering, farewell program, Book Exhibition, foundation day, Youth festival, constitution day to teach tolerance and harmony to the students. Rangoli competition on culture basis, Debate, Essay writing, Elocution, Poetry competitions in Marathi, Hindi, English languages also arranged on the occasion of foundation day.

College organized Blood donation camp with coordination of Mauli Blood Bank & HDFC Bank. NSS cell also arranged Rally on social awareness, Health check -up camp, workshop on gender sanitization, workshop on self -transformation, Cultural events and games for women in Ambavade bk.village.

Regional language should be learned by everyone because knowing regional language helps people to communicate and to keep harmony. College celebrates "Marathi Bhasha Gaurav Din" on 27th February every year and also arranges elocution competition Vachu Anande.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day known as 'Sanvidhan Din' was celebrated in institute on 26th November to commemorate the adoption of the constitution of India. The institute hoists the flag during

national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

The institution takes pride of raising up successful leaders among the students by conducting the Student Council election every year. The elected representatives are given leadership training and delegate the responsibilities of organizing college programmes with the support of other student volunteers.

Various cells of the institution and NSS unit is actively involved in conducting several activities like Blood donation camp, celebration of Human rights Day, National Unity Day for inculcating values for being responsible citizens.

NSS Department conducts Orientation Programme for newly registered volunteers and introduced to their duties and responsibilities. On the occasion of yoga day, institute conducts an activity about yoga. Every year institute celebrates International women's day on 8th March to raise the awareness the importance of gender equality and recognize the contributions of women.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our parent body Maharshi Karve Stree Shikshan Samstha is engaged in women's education. It was set up by Dr.Maharshi Dhondo Keshav Karve in 1896 as Hingane Stree Shikshan Samstha. Later, the institution was renamed as Maharshi Karve Stree Shikshan Samstha. College & Kanyashala jointly organizes the program and rally on the occasion of birth anniversary of Bharatratna Maharshi Karve on 18th April.

College celebrates Aazadi ka Amrut mahostav, Samuh Rashtrageet Gayan, Tiranga Rally, Republic Day and Independence Day every year. College celebrated Rashtriy Ekta Divas to pay tribute to the great man, Sardar Vallabhbhai Patel for his great efforts. Marathi Bhasha Gourav Din also celebrated on 27th February to glorify Marathi language, culture and literature.

NSS cell of the college has organized "Clean Bharat Abhiyan"of in college as well as at public places. International Women's Day celebration took place in college on 8th March to mark a call of action for accelerating gender parity and also celebrated Savitribai Phule Jayanti who fought for girls education and sparked a revolution in India. College every year celebrates Swami Vivekananda Jayati as national Youth Day and International Yoga Day on 21st June to mark the importance of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Sports Activity: Enriched platform for the overall development of students**

Sports are essential to develop students physically as well as mentally. The college encourages students to participate in various sports activities by providing the best facilities.

Sports cell regularly conducts various training programs and individual events which provides an excellent opportunity to our students to train. So they participate at the university samstha, state level competition and grab many medals and prizes.

SNDT University Inter collegiate Competition: 9 Prizes

Institute level Damini Competition - 9 prizes

Selection of 4 Students in West Zone Tournament & 2 Students in Ashwamedh.

2. **Student Orientation Programme**

Orientation program of fresher's helps to create student's familiarity with the institution's regulations and academic standards, acquaint the students with their classmates and to learn about the other institutional members that will help students succeed.

This programme scheduled for one week. Hon.Principal addressed the program. Orientation was given by Cell heads about cell activities which place during the academic year.

The bridge courses conducted by Institute were helpful for students. They felt comfortable through mentor-mentee channel. They were able to exhibits their talents through participantion in creative arts, extracurricular programs organized during celebration of foundation day.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of our institute is to impart quality education for empowerment of women. The mission of the college is to provide quality education to girl students from the rural & semi-urban population irrespective of caste, religion and socio-economic status.

The admission cell of the college designed the plan to visit various junior colleges in the surrounding area and guided them by distributing pamphlets and sticking banners at different places in nearby villages also. The major distinctive activity is to provide scholarship to the poor students in the name of Rajarshi shahu maharaj scholarship for BA, BCom students.

The college conducted various co-curricular and extracurricular activities for overall development of students and to face the global challenges in day-to-day world. Various practices run such as bridge course, Book bank scheme, Remedial coaching under teaching learning method.

College prepares the students for placement. For this purpose, college arranges various guest lectures, workshops, Employability Skill Development Program, Skill development courses, certificate course in German language & industrial visit.

Taking steps towards overall development of students, college has started many activities apart from academics such as cultural, sports, NSS.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1.College is better prepared for NEP and will focus on implementing NEP.

2. College will focus on recommendations made by NAAC team Members during cycle I visit.

3. To devise new Techniques to enable various improvements in existing teaching and learning processes.

4. Toupgrade library resources to include digital content that can be accessed by students and faculties.

5.To recruit and retain well qualified motivates faculty.

6.To support various staff welfare and benefit measures.

7.To provide more space for various cell and department activities by optimally utilizing available space.

8.Conducting Programmes to encourage and support students to start their own business ventures.

9.To introduce PG Programmers related to Arts, Commerce and computer science subjects.